

**TOWN OF BRIDGEVILLE
COMMISSION MEETING
MINUTES
FEBRUARY 14, 2022 – 7:00 P.M.
ZOOM ONLY**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on February 14, 2022, at 7:00 PM, via Zoom. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner

Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Dennis Schrader	Town Solicitor

Absent John Tomeski Commissioner

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the agenda. Motion carried: 4 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Smith and seconded by Commissioner Saunders to approve the minutes from the January 10th Commission Meeting, Executive Session, and January 31 Commission Workshop. Motion carried: 4 Yes votes, 0 No Votes.

CORRESPONDENCE:

President Carey stated that the Town received a thank you note from the family of Billy Jefferson.

President Carey stated that the Town received a letter for the Rabbit Run 5K & Community Event put on by the Woodbridge High School JROTC. President Carey stated that this will be put in Grant-in-Aid.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the February Financial reports:

Balance Sheet-

- General Fund-\$ 3,116,458
- All Accounts - \$ 6,194,380 (decrease of \$170,512 from December)
- Accounts Receivable - \$60,177 (All Accounts include ARPA Fund Balance, Monies held for H.S. Special Taxes, & Bond Bill Funding.)
- Budget Report Target -58% (7 months into the budget year)
- Income - \$ 1,718,281 (Income at 82.1% of the budget)
- Expenses - \$1,148,188 (Expenses 58.6% of the budget) Net Income - \$570,092

Accounts Payable- The Town paid bills totaling \$ 108,491.85 during the month of December. \$37,924.51 of that was H.S. Special Taxes paid for October-December 2021.

TOWN REPORTS:

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

CITIZENS PRIVILEGE:

Tim Banks- 16 Church: Mr. Banks stated that he is just waiting on documents for his annexation for his Church, The Life Center and that he looks forward to working with the Town.

OLD BUSINESS:

There was none.

NEW BUSINESS

Phase 5- The Villas at Bridgeville Subdivision

Town Manager DeBussy stated that Dustin Rauch and Demetrios Kaouris were attending the meeting representing this project. Mr. Kaouris stated that they are requesting the subdivision of Parcel W, also known as Phase 5, and have them divided into two lots. Mr. Kaouris gave the Commissioners a brief history of the Phase 5 Project. Mr. Kaouris stated that Davis Bowen and Friedel and Wallace Montgomery have reviewed the project.

A motion was made to approve Phase 5-The Villas at Bridgeville Subdivision. Smith; 2nd – Moran; motion carried. 4 Yes votes, 0 No Votes.

NEW BUSINESS

Redistricting- Introduction with University of Delaware & John Laznik

President Carey stated that John Laznik, University of Delaware was present at the meeting. Mr. Laznik introduced himself and stated that he has worked with the Town of Bridgeville back in 2011-2012 to redistrict. Mr. Laznik discussed the presented map and that it has a rough estimate of the 2020 population on top of the approved 2012 Commission boundaries. Mr. Laznik stated that the official population that was released for 2020 for the Town of Bridgeville is 2,568. Mr. Laznik discussed the process of redistricting with the Commissioners and stated that the ideal population per district is 514 people. Mr. Laznik stated that District #2 will be split into two (2) separate districts and Districts #1, 3, 4 & 5 will be consolidated from four (4) districts into three (3) districts. Commissioner Saunders asked if Mr. Laznik had possible any outcomes and Mr. Laznik stated no not that this time and that this was just an introduction. Mr. Laznik stated that the Population growth was mainly in District #2. Commissioner Saunders asked if a committee will be formed for Redistricting. Mr. Laznik stated that is up to the Town and the Commissioners and that he is here to support and help the Town in any way he can. Solicitor Schrader stated that an Ordinance will be drafted regarding redistricting. Solicitor Schrader stated that if there is a committee formed, the Commissioners will need to appoint the members.

NEW BUSINESS

Economic Development Committee- New Member

President Carey stated that the Town received a letter from Michael Szczechura, 405 S. Main Street regarding his interest in being a member of the Economic Development Committee. Town Manager DeBussy stated that Mr. Szczechura stated that he was a part of the EDC meeting earlier in the day.

A Motion was made to appoint Mike Szczechura to the Economic Development Committee. Smith; 2nd – Moran; motion carried. 4 Yes votes, 0 No Votes.

NEW BUSINESS

Election Update/Election Cancelled

President Carey stated that there will not be an Election for 2022 and that all three (3) candidates are unopposed. President Carey congratulated District 1# Commission Marlene Saunders, District #2 Commissioner Tom Moran, and District #3 Commissioner Bruce Smith and stated that they will be sworn in at the March 14th Meeting.

NEW BUSINESS

Grant-In-Aid/Donations

Town Manager DeBussy stated that the Bridgeville Charge submitted a letter and that the letter will be sent out to the Commissioners.

NEW BUSINESS

Misc.

Town Manager DeBussy gave the Commissioners an update regarding streets being accepted by the Town and the punch lists.

INTRODUCTION OF RESOLUTION/ORDINANCES:

There was none.

GOOD OF THE ORDER:

Commissioner Saunders stated that she has received letters and calls regarding the Eastern Shore Natural Gas, Sussex County Planning, and Zoning application. Commissioner Moran stated that he has submitted comments regarding this application so that the trucks will not be allowed to come through Town. President Carey stated that there is already an ordinance regarding the trucks.

ADJOURNMENT:

Motion to adjourn the meeting at 7:50 PM. Smith; 2nd – Saunders; motion carried.
4 Yes votes, 0 No Votes.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist